



IBHRE BOARD SERVICE AGREEMENT

As a director of the International Board of Heart Rhythm Examiners (IBHRE), I am fully committed and dedicated to the IBHRE's mission, which is to **design examinations** for the fields of cardiac pacing and electrophysiology; to **administer examinations** to members of healthcare professions for the purpose of **measuring their skills** in the area of pacing and EP; and to encourage **continuing competency** through education, career enhancement, professional development and other means. I understand that my duties and responsibilities include the following:

1. I am responsible, with other directors, for the fiscal health of the IBHRE. I will be familiar with our budget and take an active part in reviewing, approving, and monitoring it.
2. I understand my legal responsibilities for the IBHRE and those of my fellow directors. I am responsible for knowing and overseeing the implementation of policies and programs.
3. I accept the Bylaws and operating principles stated in the Governance Handbook and understand that I am morally responsible for the health and well-being of the organization.
4. I will actively engage advocating for the IBHRE. These activities may include participating in individual solicitations, undertaking special events, writing mail appeals, and the like.
5. I will actively promote the IBHRE and encourage and support its staff.
6. I will attend board meetings, be available for phone consultation, and serve on at least one Board or operating committee. If I am not able to meet my obligations as a director, I will offer my resignation.
7. As a Board member, I will adhere to IBHRE's impartiality statement and will report any situations regarding conflict of interest that might result in threat to impartiality. I shall act impartially in Board decisions and actions and will not allow commercial, financial or other pressures to compromise impartiality.
8. In signing this document, I understand that no quotas are being set, that no rigid standards of measurement and achievement are being formed. Every director is making a statement of faith about every other director. We trust each other to carry out the above agreements to the best of our ability.

Name: _____

Signature: _____

Date: _____

7.18.2017